How to Submit a Payment Online

Step 1: Log into the ACORN student portal: (https://acorn.charteroak.edu/ics)

Step 2: Select the “Tuition and Payments” tab from the navigation bar at the top.

Step 3: Click the “My Account Balance” link to enter the secure payment portal.

Step 4: Users may either click “Activity Details” to view their transaction history over the last 120 days or click “Make a Payment” to continue to submit their payment. (If you wish to set up a payment plan, you will need to select the “Payment Plans” link.)

Step 5: After clicking “Make a Payment,” click the “Continue” button to proceed with payment.

***Charter Oak State College offers students the opportunity to pay in excess of their current balance to accommodate those individuals that wish to make a deposit for future tuition or fees. Please note, the system will only accept the exact amount due or an amount in excess. It will not allow students to short-pay a current balance due.

Step 6: Select your method of payment; either electronic check (bank account) or credit/debit card. Then click “Continue.”
Step 7: Finalize your payment by entering your email address, review payment details, then click the pay button to process your payment.